



MEETING NOTES

MARYLEBONE FORUM NEIGHBOURHOOD PLAN SUB-COMMITTEE MEETING

Tuesday 17th August 2021

On Microsoft Teams

Attendees

1. Penny Alexander (PA)
2. Kay Buxton (KB)
3. Sheila D'Souza (SD)
4. Simon Loomes (SL)
5. Andrea Merrington (AM)
6. Alan Bristow (AB)

Apologies

Guy Austin (GA)

Stephen Evans (SE)

1. Welcome and introduction

AM thanked everyone for attending the meeting.

AB asked if we were keeping the old wording of the policies formed to date. AM advised that policy wording which has been created to date has been kept but is just being altered to align with recent policy change at Westminster City Council (WCC) and the new London Plan with a view to keeping the themes of policies which have been created to date.

AM presented the notes from the previous meeting and SD had one revision on page 3- top paragraph re: Matthew Bennett's remarked- He said that CO2 emissions from the embedded energy that goes into new buildings can exceed operational CO2 savings through improved energy efficiency of new builds.

These notes with the above change were approved subject to this change.

PA stated that in terms of action points- she has pushed for approval from all committee members on the website and is only waiting on Yael for final approval.

AM reminded that HDWE needs a credit added to the website on any photos from the Estate that are shared.

2. Neighbourhood Engagement

AB queried if the website would be a main means of consulting.

AM- stated it would be as well as live engagement as well. It was agreed that the Marylebone Forum could share the info tent with Hdwe to get some engagement that evening.

KB stated the Christmas Lights would be a good opportunity share some information with a QR code in which people could access the Marylebone Forum website to access for further information. KB also stated that this is the main reason why the forum website needs to be up to date and transparent with information.

AM- confirmed Marylebone Christmas Lights -10th November 2021.

PA stated Baker Street Quarter (BSQ) will also be doing an event around Christmas time and will confirm in due course.

AB- asked if we are going to engage at the end of the plan making stage or during as the Mayfair Plan states they engaged all the way through the process?

AM- agreed that engagement should happen at the right stage and maybe a bit further down the line when are policies are better worded and finalised which will allow the space and time to pick anything up that the community raises that hasn't already been covered.

PA- maybe we need an additional group on this engagement plan- all agreed

AB- is there any data on how many businesses and residents we have?

PA- through a few of this we may have some of the data on businesses and residents but there could be some gaps in this information, and it may not be 100% accurate.

AB- the plan should have this data shown up front so we can show that we are reflecting our community's view.

KB- ward profiles can be helpful, but the information is not broken down further within each ward. This became evident through the Edgware Ward Insight study. We need to understand that data we need to help shape policies, especially on small business policies.

AM- asked if KB could create a bullet point list of data which may be required for our policy creation- **KB agreed.**

AM- we were looking to apply for neighbourhood CIL funding for a Planning Consultants assistance in plan making- **ACTION FOR KB and AM** to target October CIL Committee.

AM- to get WCC involved in the next few weeks.

KB- stated that in terms of neighbourhood CIL funding, WCC will no longer pay third parties and will only pay Forums directly on the presentation of an invoice.

KB- raised that issues that may arise from undertaking payments in this way and will raise with Matthew Green at her next meeting with him.

SD raised the issue that due diligence then is put entirely on the Forum's responsibility.

AM- happy to discuss engagement process further so that it is transparent.

3. Meeting with Bioregional- Feedback

AB- are we going to try and structure the plan around the 10 principles that Bioregional use?

AM- stated yes, we should try to.

SL- Doesn't believe we need the full Bioregional input into what the Forum is doing but they have a lot of experience and they are experts in the field so it may be useful to send over the draft plan for review so they could put their stamp of approval on it.

SL- also stated that by following Bioregional's 10 channels could help to keep us on track in terms of sustainability and using their insight would be very helpful.

AM- raised the question of potential conflict of using Bioregional and then potentially another consultant like Gerald Eve for the plan making stage and AM would not want to drop the planning consultant from the mix- all agreed.

PA- Bioregional undertook a gap analysis for BSQ to show where policies could be improved or what has been missed and that could be helpful in the plan making. They also gave suggestions on wellbeing or carbon reduction targets that in some cases could be quite challenging, but the sub-committee could use these suggestions to make sure we don't miss anything.

SD- agreed and see that Bioregional could be a scorecard to help the Forum show what areas of policy can be picked up that haven't been covered by London Plan, WCC or even Central Government.

SL- to go back with our thoughts and confirm that we will ask them to review our plan ahead of full consultation with community and WCC.

AM- will ask for sub-committee's help on policy making and SD confirmed she can help on the comms side.

AB- should the forum be looking at any levers to help keep residents engaged such as looking at improving air quality? - my point was really whether there are levers we can identify which will actually achieve practical action with the authorities in the policy areas in the neighbourhood plan, such as air quality.

AM- stated the Marylebone Forum sub-committee is looking at making an CIL funding application for air quality monitors and so we could mention what we are doing in sub-text of policy but could not create a policy around making improvements for air quality.

AM- raises the point that the forum needs to decide what to do with the air quality data it receives and what their action point will be.

SD- we can say that if the air quality in a particular district is quite bad, a building refurbishment or redevelopment will need to be air quality positive if policy allows.

AB- is that how we mobilise the Councillor's?

AM- we do need to keep them engaged and send them notes and invite them to meetings.

SD- states *(as a personal view as a resident member)* that we need to get the air quality monitors, collect the data, and use our political muscle to allow the Councillor's to understand what needs to be done to improve air quality and to keep the pressure on them as well.

KB- we should provide examples of how planning policies manifest themselves into particular applications to show examples of how policies may make people's lives better. Therefore, the Forum's comms will need to work hard to show how proposed policies will make a difference to not only the community overall but individuals.

SD- the website needs to be able engage the general public.

KB- reminds us all that people don't tend to get in the planning policy drafting stage but tend to object to schemes in the planning process. Therefore, we need to get people involved at this initial stage as planning policy exists for the long term.

AB- is the plan for Marble Arch (as SL presented a few months back) to still go ahead?

SL- Yes but he has recently raised with WCC that the payments made for the Marble Arch Mound could have been made for the longer-term plans for Marble Arch and that TFL continually have budgets constraints so the need for the project at Marble Arch needs to be continually lobbied for.

ACTIONS

AM- to continue to draft neighbourhood policies and welcomes any assistance on this process.

KB- to examine Edgware Road policy further

KB- to create a short bucket point list of data sets which may be needed to support draft policies.

AM & KB- to begin to draft Neighbourhood CIL funding application

SD- to help to draft the vision section of the plan

SL- to contact Bioregional and let them know we will be in touch in due course.

Date of next meeting Tuesday 7 September at 9am. AM to send invite.