

Marylebone Forum CIL Sub Committee, Meeting Notes

8:30am, 14 June 2021, on Teams

Present: Sarah Buttleman, Sheila D'Souza, Ian Macpherson, Guy Austin, Rosa Han, Andrea Merrington and Luke Mosson.

Chairperson: Sarah Buttleman (SB) and Sheila D'Souza (SDS)

SB noted the agenda for the meeting:

1. Discuss the £100,000 cap on CIL applications
2. Review the two applications received

SB noted that the application criteria for the strategic CIL has changed and there may be an increased demand for the neighbourhood CIL going forward.

IM and SDS raised that all approved CIL applications should be tracked and made available on the website and further outreach to community organisations and groups is required to raise awareness of the CIL process. It was also raised that there should be an audit trail of the outreach to date. The committee agreed to this.

Action: SDS to draft a letter and a list of community groups and organisations that the committee can engage with for the committee's approval.

It was noted that some groups and organisations may need assistance with the CIL application.

SB and AM noted some members have come forward to provide their assistance with the applications.

Committee discussed the £100,000 cap and it was decided to keep it at the current cap. It was noted that once there is a better understanding of what other community projects are available, the cap can be discussed again.

AM suggested that once a funded project has finished, it can be detailed on the website to help promote the Neighbourhood CIL to other groups and organisations and encourage more applications.

The committee discussed the two CIL applications received. SB noted that as there is a conflict of interest with the St Marylebone CE School application, she will leave the meeting when the application is being reviewed.

St Marylebone Parish Church – Changing Lives project request for £100,000 to install a fully-compliant and fully accessible lift and staircase to access the Crypt. It was noted that this was the fourth application from the Church as part of a £10m project.

The committee agreed that the application meets the CIL criteria and supports this application.

St Marylebone CE School – Green Roof Terrace project request for £60,000 to convert a concrete area into a green roof terrace which will be a multi-purpose area for the school.

Question was asked about the extent and type of planting that is being proposed for the roof terrace so it's suitable for outdoor teaching and relaxation in the context of the CIL funding previously awarded for air filtration units to achieve acceptable air quality in all classrooms.

Committee is overall supportive of the application as it is aligned with the City Plan and London Plan as well as greening and sustainability goals of the Forum however would like to request further information regarding the above question.

Action: AM to request further information from St Marylebone CE School.

Post meeting note: AM circulated the below planning link which contains further information about the project.

<https://idoxpa.westminster.gov.uk/online-applications/applicationDetails.do?previousCaseType=Property&keyVal=QMKNOIRPL8400&previousCaseNumber=J11EOVRP6R000&previousCaseUpnr=010033600315&activeTab=summary&previousKeyVal=J11EPA RP6R000>

The committee agreed that the application meets the CIL criteria and supports this application.

AOB: SDS raised how the Forum, through Neighbourhood CIL, can support air quality monitoring in Marylebone and whether this can be aligned with the Breathe London programme. The committee is supportive of an air quality monitoring initiative.

Action: RH to ask Westminster City Council of existing and upcoming air quality monitoring initiatives and update the committee.

AM noted from the last meeting that the Forum could support additional greening and identify opportunities for pocket parks by engaging a consultant to undertake a survey of the area. The Forum can decide which opportunities to take forward and this can be supported through a CIL application. The committee supported this approach.

Action: AM to discuss with Dan Johnson and update committee.

Meeting closed.