

Minutes of the Marylebone Forum Committee Meeting- 8th October 2018 DRAFT

Held at Streathers, 44 Baker Street, W1

Present:

Yael Saunders (chair) (YS), Tim Carnegie (TC), Michael Bolt (MB), Sarah Buttleman (SB), Simon Loomes (SL), Dan Johnson (DJ), Michael Meadows (MM), Sheila D'Souza(SD), Ian Macpherson (IM), Stephen Evans (SE), Richard Lovell (RL), Kay Buxton (KB), Ann-Marie Johnson (AJ), Penny Alexander (PA), and Andrea Merrington (AM).

Apologies

Kevin Coyne (KC)

Resignations from Marylebone Forum Committee

Amanda Feeny and Hugh Small

1. Introduction

YS welcomed all attendees and thanked Kevin Coyne for Chairing the Forum from its inception, and Amanda Feeny and Hugh Small and all other committee members for their hard work up until this point, and thanked Sarah and Streathers for hosting the meeting.

All previous draft minutes had been approved and it was noted that they will need to be formally approved at the next AGM

2. Details of Meeting

YS reviewed the role of the forum. YS reviewed the Marylebone Forum as a Limited Company, the structure, who are Directors, and individuals with significant control.

MB reviewed the current position of the limited company in further detail and the directors are currently listed as Michael Bolt, Kevin Coyne, Stephen Evans, Simon Loomes, Richard Lovell, Ian McPherson, Andrea Merrington and Yael Saunders. The treasurer is Michael Bolt. All agreed these points.

SL raised a point with regards to insurances for all directors and that this should be renewed for anyone who was not already covered within a professional capacity. It was slightly unclear whether this had been completed and there was currently not enough funds to cover the renewal. YS and MB to action and confirm that this point has been completed.

YS stated that the registered address of the Forum needs to be changed from International Students House and it was agreed that it would be changed to Streather's, 44 Baker Street, London W1. SB to file this with Companies House.

Funding - A review of the current funds showed that the Forum has limited funds left in the account. DJ and NWEAC agreed to make a financial contribution to the Forum of up to £5,000 per annum,

however as we are more than half way through the year the contribution this year would be £2,500. YS agreed to accept the funding.

SL and AM agreed that if the Marylebone Forum could put together an action plan both Estates would contribute to further funding at a later date with the amount not agreed at this meeting - this is a further point to action.

TC stated that the Marylebone Association would also agree to contribute funds, YS agreed to this contribution.

YS stated that this meeting was not to discuss the existing Forum policies which have been created to date but rather the Forum will look to review these at a further meeting following the release of the City Plan.

Next meeting was agreed to be scheduled **6th December 2018** at 9:00am.

DJ queried whether there was one person who reviews the City Plan and London Plan Policies on behalf of the Forum and collates responses?

TC stated that he has done some work on this previously but has also prepared the forum policies to date that he has worked based around what the Mayfair Neighbourhood Forum group has prepared.

SB stated that other forum groups had much better websites. There was further discussion on this point and YS to action.

YS reminded the Committee about the available CIL funding that the Forum could receive and use towards community projects, however further community consultation would need to occur to action.

DJ questioned whether these CIL monies could be used toward the maintenance of community projects. It was agreed that this was not the case however KB stated that BIDs and Estate funding could possibly help with this aspect of funding.

SL stated that any good quality community project would have access to CIL money and YS stated that it should be left at consultation that non-specific projects are listed to leave it as open as possible.

MB reviewed the WCC definition on CIL funding and TC stated that we should have a shopping list of what the area needs in relation to things that WCC doesn't normally fund. MB also stated that possibly the funding could be used for one larger project such as the library. PA stated that the Forum needs to undertake the exercise to understand what the community wants.

YS stated that a consultation could occur before Christmas 2018.

DJ stated that the consultation could consist of two questions to make the consultation straight forward. TC stated that it would be possible to let people choose top 5-10 areas of priority and then a general comments box??

TC suggested the consultation could be done via the website.

TC, AM, SB, PA, and AJ all stated they could assist with a consultation.

SB stated that public fountains are an area to consider and SE mentioned that the roof of the church was also something that was in need of funding for the urgent repairs required.

SL reviewed future public realm schemes which have been earmarked to be undertaken in the near future and therefore wanted the Forum's support for access also the CIL funds for these community public realm schemes.

AM stated that the Forum should regularly review would other initiatives such as LEN (Low Emissions Neighbourhood) and what they are doing in the area so any CIL money could be effectively used.

There was a discussion regarding phone boxes in the Marylebone area and its primary use for advertising only. Everyone agreed this was an issue that was top priority within the area.

Finally, IM stated that the Forum still needs to present committee meeting notes from the Feb 2018 meeting and both AM and YS will action this point.

AM 02/11/18