

Minutes of the Marylebone Forum Coordination Committee – 18th April 2016.

Held at Howard de Walden Estate Office, 23 Queen Anne Street W1.

Present:

Kevin Coyne (Chair), Michael Bolt, Andrew Wilson, Richard Lovell, Hugh Small, Simon Loomes.

Apologies: Amanda Feeney, Stephen Evans

1. Welcome/Minutes

KC welcomed everyone to the meeting. AW apologised that the minutes of the meeting of 6th April would be circulated after the meeting.

2. Progress Review.

Meetings of the Plan Working Groups are being organised.

KC reported that a meeting of the Lifetime Neighbourhood Group is arranged for 5.00pm on 18th April at 44 Baker Street.

It was confirmed that the convenors for each working group is as follows:

Lifetime Neighbourhood – Sarah Hume.

Design/Conservation Areas – Tim Carnegie.

Special Policy Areas – Tim Carnegie.

Parking/Environment – Hugh Small.

Public Realm/Development Management – Penny Alexander/Steven Medway.

Air Quality – Sheila D'Souza.

3. Chairman's Meeting with Victoria Business Forum.

KC reported that he had met representatives of the Victoria Business Forum.

Generally they are at the same stage as us and had encountered similar issues in establishing themselves and moving forward.

4. Finance and Grants.

HS reported that he is having to stand down as Treasurer due to other commitments but is happy to continue to be involved with the Parking/Environment working group.

It was agreed that the signatories for the Forum bank account will need to be changed. It had been agreed at a previous meeting that Michael Bolt would be added as a signatory but

further changes are needed to delete Keith Evans and now HS as signatories and for HS's replacement to be added also.

HS reported that Keith Evans had agreed to file the Forum's accounts.

HS reported that the balance in the Forum's account as at 18th April is £1,440.91. There are some payments to be made and approximately £517.00 credit will remain.

Grants - HS reported that there is no guarantee of receiving Ward Funding. Monies had been negotiated last year but this cannot be counted on being agreed again this year.

Locality will arrange consultancy services via AECOM but not money. There was concern whether these services might compete with rCOH but this is unlikely. The consultancy is likely to cover:

- Help with evidence base.
- Resident's survey.
- Community engagement.
- Planning expert to draft policies.

Groundwork – A grant application for £5,000 is to be submitted to cover rCOH's fees through to September. There is a further £2,000 available thereafter. MB kindly offered to take on this grant application for the time being.

Consideration is to be given to securing Lottery Funding.

5. Publicity and Communications.

RL is stepping down as Chairman and a replacement is needed – other members of the Publicity and Communications Committee have said they are unable to take on this role.

HS expressed concern that more small businesses need to be involved with the Forum. It was agreed that business members of the Marylebone Association might be approached to join the Forum – to be raised at the next meeting with them.

Summer Fayre – A stand is being provided. No details yet as to where it will be but it will be in one of the side streets. A draft leaflet to give to interested parties on the day setting out what we are doing is to be issued for comment.

It was agreed that a list of issues in the area as identified by each working group would be displayed on a board so that visitors can put a sticker next to those they support plus have space to add others.

A rota for manning the stand is to be drawn up.

6. LEN:

A meeting of the Air Quality Group is being arranged now SD'S is back from holiday.

7. Next Meeting

The next Forum Committee Meeting will be held on 3rd May 2016 at 8.30am at the HdeW Estate Office.

The next meeting of the Coordination Committee will be held on 11th May 2016 at 8.30am at the HdeW Estate Office.

Signed:

Date: