



Minutes of First Meeting of Directors of The Marylebone Forum Limited – Company Number 8679633

Date held: September 30th 2013

Held at: International Students House, 1 Park Crescent, London W1B 1SH

Directors Present: Kevin Coyne - appointed chairperson of the meeting
Keith Evans

1. Quorum

It was confirmed that notice of the meeting had been given to all the Directors of the Company.

It was noted that a quorum of Directors was present at the meeting in accordance with the Company's Articles of Association.

2. Appointment of Chairperson

IT WAS RESOLVED that Kevin Coyne be appointed Chairperson of the Board of Directors.

3. Company Formation

It was reported that the Company was incorporated on the 14th August 2013 under Company Number 8649633

The following documents were presented to the meeting:

- The Certificate of Incorporation
- A copy of the Memorandum and Articles of Association of the Company filed at Companies House

4. Registered Office

It was noted that the registered office of the Company is situated at International Students House, 1 Park Crescent, London W1B 1SH

5. Directors

It was further noted that the first Directors of the Company are Kevin Coyne, Michael Bolt and Keith Evans and that no Company Secretary has been appointed.

6. Accounts

IT WAS RESOLVED that Keith Evans be appointed Treasurer to the Company to act as such and produce any accounts until the conclusion of the Company's first Annual General Meeting and any remuneration to be at a rate to be agreed by the Directors in due course.

7. Accounting Reference Date

IT WAS RESOLVED that the accounts of the Company be made up to 31 August each year.

8. Bankers

IT WAS RESOLVED that a bank account for the Company be opened with HSBC at the Bank's branch located at 90 Baker Street, London W1V 6AX

IT WAS RESOLVED that the necessary resolutions set out in the standard form of mandate (presented to the meeting, approved and of which a copy is annexed to these minutes) be duly passed and the mandate returned to the Bank with specimen signatures of each of the signatories to the account.

9. Share Capital

It was noted that as a company limited by Guarantee no share capital was to be issued.

10. Trading identity

IT WAS RESOLVED that the Company should trade under the name The Marylebone Forum

11. Background and Purpose

The Initial Members of the Marylebone Forum desired that that a Company be formed as limited liability company vehicle for the limitation of legal liability for members of the Marylebone Forum. This company is the Marylebone Forum Limited. Following resolution of the constitution of the Forum in is intended that the company articles be redrawn incorporating the constitution. At this stage in would be the intention to merge the Marylebone Forum and Marylebone Forum Limited.

It is further intended that the Marylebone Forum Limited's Chairperson, Secretary, Treasurer and Directors will be appointed by members of the Forum committee to be approved by the Forum members at the initial Annual General Meeting. The initial Annual General Meeting of the Forum is to be held at a date following Designation

of the Forum as a Neighbourhood Forum under the terms of the Localism Act 2011 by Westminster Council. Until such time the First Directors of the Company will act as nominees for the Committee Members of the Forum

IT WAS RESOLVED that until such time as Directors should be appointed and elected by the full membership of the Marylebone Forum the first directors shall be responsible as nominees for any legal requirements with regard to the Company and they shall only act upon instructions of the Marylebone Forum Committee and all authority with regard to their actions is to be exercised by the Committee of the Marylebone Forum.

14. Next Directors' Meeting

It was agreed that the next meeting of the Directors shall be held prior to the date of confirmation of the Annual General Meeting. The date of any AGM will be however dependant on receiving the following from Westminster City Council:

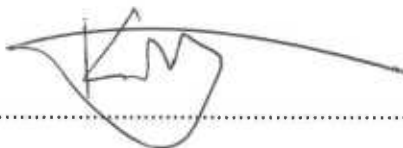
1. Area designation for Marylebone
2. The Neighbourhood Forum Designation.

The AGM will need to be held after this.

15. End of Meeting

There being no other business the meeting ended at 10.00am

Signed



Kevin Coyne, Chairperson

Dated 30-9-13