



MARYLEBONEFORUM

FORUM WORKING GROUP MEETING

8:30 am Tuesday 12th May 2015

Marylebone Room ISH

AGENDA

1. Status of Forum Application
2. Working Group Areas of Focus
 - Progress to date
3. AGM- provisionally September 9th at ISH
 - Updates
4. Residents Meeting
 - To Be Organised
 - KC to meet with interested residents
5. Planning Seminar
 - June 17th 7:00 pm at ISH
6. Update on Communications- Richard Lovell
7. Constitution Update- Michael Bolt
8. Update on use and status of Website
9. AOB
10. Date of next Meeting

Minutes of Marylebone Forum Working Group Meeting held on Tuesday, April 14th 2015

Present: Kevin Coyne- Chair Designate

Amanda Feeny

Simon Loomes

Andrew Wilson

Mike Wood

Michael Bolt

Richard Lovell

The Rev. Canon Stephen Evans

1. MB reported on the status of the Forum application and reported that he would be meeting with Tom Kimber to see what is delaying the decision on the application. MB will update the group after the meeting (this has now been done)
2. KC suggested that the Steering Committee now be called the Marylebone Forum Working Group to show that the group is engaged in specific tasks relating to the Forum and development of the Neighbourhood Plan. KC also suggested Working Group members take on specific roles focusing on the various interest areas of the Forum. The group agreed on the following:
 - Grant Writing and monitoring KC, MB, AW
 - Community Engagement SE, Penny Alexander (to be co-opted)
 - Constitution MB, MW
 - Neighbourhood Plan MB, MW, SL
 - Communications/Publicity RL, AF
 - Treasurer Dave Chan to be co-opted
 - Sustainability/Environment/Public Realm SL/AW
3. KC discussed the AGM scheduled for September 9th and has organised a Seminar on the Forum and Neighbourhood Plan to be held at ISH on June 17th.
4. KC reported that he had been contacted by an interested member about a meeting with residents to discuss the Forum and answer questions. KC waiting for the interested party to come back with a suggested date.
5. KC reported that a seminar on Forum Planning will be hosted by Urban Planning and will be held on May 21st. RL, MB and AF will be attending.
6. RL updated the group on communication issues including the use of e-mail and the need to send hard copies of documents.
7. MB updated the group on the progress with the Constitution. MB reported that it would be preferable to combine the constitution with the Marylebone Forum's Articles of Association prior to designation and would be looking for reasonably priced legal assistance for this.

MB also discussed funding and reported that three wards- Bryanston and Dorset Square, West End ward and Marylebone all have agreed to contribute £2000 (£6000). The MA will pay for the costs of the Forum's activities first and then be reimbursed by the Ward funds.

SL believes that once we are designated we will be eligible to receive CIL funds which will be available from October.

8. The group discussed the use of and how to improve the look of the web-site. We have been offered some advice and support from the New West End Company.
9. The group discussed the possible formation of Forum networking groups. Possible Councillor involvement. The group also discussed updating the Representatives group.
10. The next meeting will be held at 8:30 am on Tuesday, May 12th at ISH.